

MINUTES OF MEETING OF THE 4th MEETING OF BOARD OF STUDIES

The 4th meeting of the Board of Studies of Department of Health and Life Sciences of TLSU was held on 15th September 2020, from 4:30 pm onwards, in the Board Room at TLSU Campus, Vadodara to discuss and approve the items as included on the Agenda. In purview of Covid 19 pandemic, members and invitees who could not able to attend the meeting at the university, were permitted to join using Google Meet Platform (<https://meet.google.com/jjb-sxkd-jqt>)

The following were the Members / Invitees of the Board of Studies (HLS) were present:

1. Dr. Avani Umatt – I/C Provost, Dean Academics, HOD (HLS) and Chairperson
2. Dr. Vijal Kaka- Member
3. Dr. Margeyi Mehta - Member
4. Ms Jugal Desai – Academic Associate (HLS) and Convener
5. Dr. Anupam Mitra – I/C Registrar, Invitee
6. Dr. Gautam Patel – Invitee
7. Dr. Priyanka Behrani - Invitee
8. Mr Dishank Upadhyay- Invitee
9. Mr. Vimal Kumar-I/C COE Invitee
10. Ms. Revika Kothari- Invitee

All the members and invitees present were introduced and welcomed. Dr Avani Umatt gave an introduction of TeamLease Skills University, highlighting its unique features along with a brief about the Department of Health, Life and Applied Sciences.

The following points were discussed:

Item No.	Item Description
1.	Minutes of the previous meeting of BoS. The Minutes of the previous meeting of BoS were presented and approved .
2.	Ratification of items by circulation (3rd BoS) The agenda items approved by circulation were ratified
3.	Action Taken Report on Previous Meeting of BOS The Action taken report based on previous BoS Meeting was presented and approved.
4.	Modification in Eligibility criteria for admission to DMLT programme Modification in eligibility to make the DMLT programme available to students with 10 +2 or equivalent (all streams except Science) was proposed to offer a pathway for students with other streams to enter into a skill based programme and explore career opportunities in the field of Allied healthcare. Dr. Margeyi suggested to add minimum score required for students other than science stream to enter in DMLT programme. The same was decided to be a minimum of 50% score in the +2 level. To ensure that the non-science background students do not face any difficulty in grasping any related concept and become comfortable with the required application of chemistry concepts and practical and basic Biology concepts in

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	<p>other courses over the programme, bridge courses in Chemistry Theory, chemistry practical and biology theory was proposed and the syllabus was presented for approval</p> <p>Dr. Gautam suggested to add periodic table and chemical bonding in the course content. Dr. Margeyi suggested to specify common disease name in the syllabus for bridge course in biology.</p> <p>Both suggestions were well taken and have been incorporated in the syllabus for Bridge Courses</p> <p>The overall proposal was approved with inclusion of above mentioned suggestions. The revised eligibility and syllabus is detailed in Annexure 1</p>
5.	<p>Revision of DMLT Programme</p> <p>The proposal for revised Programme Structure, Detailed Syllabus and Examination scheme of DMLT programme was presented highlighting the revision of credit assignment, up gradation of syllabus as well as revised examination scheme.</p> <p>The proposal was approved as proposed and the revised programme would be effective for the academic session of 2020-21. The approved revised Programme Structure, Syllabus and Examination Scheme are as per Annexure 2</p>
6.	<p>Introduction of DMLT (Work Related Learning) (WBL/WIL) programme :</p> <p>The Overview, Eligibility criteria, Programme objectives, medium of instruction of DMLT work related Learning (WBL/WIL) programme was presented. Dr. Margeyi suggested to add minimum score required for students other than science stream to enter in DMLT programme. The minimum score of 50% in aggregate is incorporated in the Eligibility Criteria.</p> <p>The overall proposal was approved with inclusion of above mentioned suggestions.</p>
7.	<p>Programme Structure of DMLT WRL programme</p> <p>The proposal for Programme Structure of DMLT (WBL/WIL) programme was presented and discussed.</p> <p>The proposal was approved as proposed.</p>
8.	<p>Syllabus of DMLT WBL/WIL programme</p> <p>Various aspects of the syllabus were presented, highlighting the importance of the courses in the programme with a special focus on the requirement of industry in Healthcare Skill Sector. Dr. Margeyi also suggested to add some basic parameters for biochemistry practical in semester II. The same were agreed to be incorporated.</p> <p>The list of titles of reference books were presented and approved as proposed.</p> <p>The overall proposal was approved with inclusion of above mentioned suggestions.</p>
9.	<p>Examination scheme of DMLT WBL/WIL programme</p> <p>The Examination Scheme was presented and discussed highlighting the attendance criteria, the need for 60% continuous internal-40% external examination for all practical components, reiterating the focus on practical skills.</p> <p>The proposal was approved as proposed. The approved programme details are attached as Annexure 3.</p>

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10.	<p>Other item(s) as approved by the Chairman</p> <p>i. Introduction of Short Term Certificate Course in Phlebotomy</p> <p>Based on the suggestions of the Board members in previous BoS meetings, a short term certificate course in phlebotomy was proposed. The overview, eligibility criteria, programme objectives, medium of instruction, duration, course details to include structure, syllabus and evaluation scheme; and mode of delivery were presented.</p> <p>Dr Margeyi suggested to add Order of Draw as a separate unit.</p> <p>The overall proposal was approved with inclusion of above mentioned suggestions. The approved Certificate details are attached as Annexure 4.</p> <p>ii. Proposal for programmes in Work Related Learning Model</p> <p>Considering the need of short and long term programmes in the field of Allied Health and Health Care Management, Dr. Avani Umatt discussed possibility of introducing various programmes like:-</p> <ul style="list-style-type: none">• Certificate in Hospital Front office and Billing Executive• Certificate in Emergency Medical Technician• Certificate in Vision and Optometry Technician• Diploma in Dialysis Technician• Diploma in X-ray and Imaging Technology• Diploma in Medical Record Technology• Diploma in Cardiac Technology• Diploma in Operation Theatre Technician <p>Certificate / Diploma / Advance Diploma in Health Care Management & Administration:</p> <ul style="list-style-type: none">• Hospital Operation Management.• Quality Accreditation /Quality Excellence.• Healthcare Analytics.• Healthcare Communication.• Hospital Billing & Coding.• Healthcare Management.• Healthcare Insurance Management• Hospital Marketing <p>Dr. Gautam suggested introducing skill based degree programme (B.Sc.) in Chemistry/Industry Chemistry/Applied Chemistry and offered assistance in design of such programmes</p> <p>He also suggested introducing short term certificate programmes on Specialized Analytical Instruments like HPLC and GC. His suggestions were well received by all.</p> <p>It was mutually agreed upon by all courses may be considered for later proposal.</p>
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The Meeting ended with a vote of thanks to all.

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